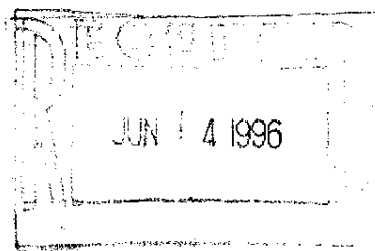




# DUKE UNIVERSITY MEDICAL CENTER

Department of Cell Biology



June 13, 1996

James F. Glenn  
The Council for Tobacco Research  
900 Third Avenue  
New York, N.Y. 10022

RE 1995-1996 Budget for grant # 4203

Dear Dr. Glenn,

We find that the estimated costs in our "Other" category substantially exceeded the actual costs in this category during this budget period. I would like to request permission to transfer \$3000.00 from this category to general laboratory supplies category, and to apply \$700.00 to defray travel expenses for a student who attended a scientific meeting this spring. This change would simplify our fiscal year close-out. It is not clear to me whether we need your approval to make such a change. Would you kindly let us know how to proceed?

Thank you for your attention to this matter.

Yours truly,

Blanche Capel

*Spoke to (name) regarding this matter  
and he is to be happy  
with the change.*

Box 3709 • Durham, North Carolina 27710