

## FCS USER GROUP MEETING MINUTES

28 APRIL 1992

Those Present: A. Day  
 D. Sridarajan  
 J. Archer  
 E. Brown  
 J. Paterson  
 N. Pope

Apologies: B. Johnston

- | Matters arising from Minutes of Last Meeting   | Action |
|--|--------|
| Only 1 request has been received for 1993-97 Company Plan since the last meeting. It would be beneficial for all parties that if any major changes reports are required for the 1993-97 Company Plan, they are forwarded to Adrian sooner rather than later.                               | AD     |
| The development of the Final Report Generator is to be continued and should be available by the next meeting.  | AD     |
| Concern was expressed as to whether or not the media men are actual updates were being looked at and any relevant changes made to the FCS figures. The User Group was also unsure as to who is the main contact for problems, etc.   | DC     |
| Further requests on speeding up screen movements were made, these will be dealt with.  | AD     |
| The sensitivity option is now available, its use will be demonstrated by Adrian on request.  | AD     |
| The User manual is not yet complete but will be finished and issued by 30th June.  | AD     |
| No "critical" dates for AD to be in the office have been received, however it was recognised that this could still be a potential problem. It is hoped that AD will shortly get some assistance, ie a second FCS operator who should be able to cover minor problems during AD's holidays. |        |
| Cliff McInnes has been approached re the increasing numbers of ports to the VAX, AD to follow this up immediately.   | AD     |

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2. Work Completed Since Last Meeting

- a. Improved Hierarchy Report to include brand and zone codes.
- b. Update of Actual Selling - not amending the Forecast.
- c. Revision of all Variance reports due to restructuring of zones between Areas (BDU - France).
- d. Line report by priority market including Global Duty free.

3. Any Other Business

Liz Brown is to have a ECS training session, shortly. AD

A request for date and time to be put on all reports was made, this will be completed by mid May. AD

The Menu Options are to be revised to the benefit of the user by the end of May, all suggestions will be considered. AD

Next meeting to be held on 7th August at 10.00am, room to be advised.

4. Those attending plus

B. Johnston  
D. Chakraborti  
J. Moffat  
J. Patheary

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