

THE COUNCIL FOR TOBACCO RESEARCH-U.S.A., INC.

900 THIRD AVENUE
NEW YORK, N. Y. 10022



ROBERT F. GERTENBACH
PRESIDENT

October 14, 1991

Zahra Zakeri, Ph.D. *C*
Queens College of SUNY
Dept. of Biology
65-30 Kissena Blvd.
Flushing, NY 11367

Re: Grant No. 3210

Dear Dr. Zakeri:

The Council for Tobacco Research, USA, Inc. is pleased to award you a new grant in the amount of \$73,898.00 for the period from January 1, 1992 through December 31, 1992 for the study proposed in your application "Mechanisms of Programmed Cell Death." It is understood that this grant is made subject to acceptance by institutional authorities. Also, many applications to CTR indicate partial or complete overlap with applications to other agencies. If the latter result in awards, we should be promptly notified so that we can negotiate an appropriate adjustment of our award.

The award is made without guarantee of support beyond December 31, 1992, even though we recognize that your application proposes a study extending two years beyond that date. Therefore, if by May 31, 1992 you submit to us a formal renewal application, including a report of your progress to date, your request will receive consideration.

Your attention is called to the enclosed "Important Procedural Information for Grantees". Please fill in the attached "Notice of Research Project" and return it to me. Drs. Vincent Lisanti and David Stone, Associate Research Directors, will serve as your primary contact with our scientific staff on matters concerning your grant. Please consult the staff as questions or problems arise, and keep us informed about the progress of your study.

As Principal Investigator, you should know that CTR recovers unexpended balances at the end of each grant year. We suggest that you personally keep an accurate record of expenditures and commitments to assure that you agree with your institution's official financial statement at the end of the grant year. Please note that year-end deficits cannot be recovered from CTR, even from funds awarded in a subsequent year. Finally, please be aware that our failure to receive timely annual financial statements from your grants office will stop further grant payments. Appropriate forms will be sent to your financial officer at the end of the grant year. Administrative problems are relatively rare and we hope that this statement of our fiscal policies will obviate any possible misunderstandings.

Cordially,

Robert F. Gertenbach

Encls.
cc: Gautama M. Prasad
RFG:mjs

bcc: Auditor, LP, RO'K, Monitor, MJS, File